

**REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 4th DAY OF DECEMBER 2025**

ORIGINAL

**BE IT REMEMBERED** that at 9:00 a.m. on the 4th of December 2025, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

**DECLARE A QUORUM OF MEMBERS PRESENT and VOTING:**

Present and Voting:

|                    |                           |
|--------------------|---------------------------|
| Chad Sims,         | County Judge              |
| William Hatfield,  | Commissioner, Precinct #1 |
| Zephaniah Timmins, | Commissioner, Precinct #2 |
| Austin Koos        | Commissioner, Precinct #3 |
| Jay Ebarb,         | Commissioner, Precinct #4 |

EXHIBIT

DEC 18 2025

APPROVED 119

**ANNOUNCEMENTS: NONE**

**PUBLIC COMMENTS: NONE**

**Call to Order by the County Judge, Chad Sims, at 9:04 a.m.**

**ITEM A**

**AUDITOR:**

**Administrative Report given by Becky Haynes: No action to be taken-** Submission of financial reports

**ITEM #1.**

**NO ACTION TAKEN:** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. **"No Line Item Transfers"**

---

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-484

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$621,371.92. Exhibit A-2

---

Motioned by Comm. Hatfield  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-485

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payroll for November 21, 2025. Exhibit A-3

---

Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-486

**ITEM #4.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the transfer of funds to Group Health Insurance for medical claims in the amount of \$250,000.00. Exhibit A-4

---

**ITEM B**

**ROAD AND BRIDGE DEPARTMENT:**

**Administrative Report given by Eric Powell: No action to be taken-** Concerning status of construction, maintenance and repairs of county roads, bridges, and right of ways; also concerning condition of equipment

Motioned by Comm. Timmins  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-487

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: None

RANGE/STEP CHANGES: None

RESIGNATIONS:

|          |                 |                                      |
|----------|-----------------|--------------------------------------|
| 11/14/25 | Garren Jernigan | Equipment Operator II/29-3/\$17.1077 |
|----------|-----------------|--------------------------------------|

TERMINATIONS:

|          |                    |                                      |
|----------|--------------------|--------------------------------------|
| 11/24/25 | Prince Smith -Dunn | Equipment Operator II/29-3/\$17.1077 |
|----------|--------------------|--------------------------------------|

RETIREMENTS: None

|                          |                                      |
|--------------------------|--------------------------------------|
| Full Time Employees (54) | 43 (Includes the Road Administrator) |
| F/T Vacancies:           | 11                                   |
| Part Time Employees (4)  | 4                                    |
| Part Time Vacancy:       | 0                                    |
| Temporary (6)            | 0                                    |
| Temp. Vacancies:         | 6                                    |

---

Motioned by Comm. Koos  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-488

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments: Exhibit B-2

Gum Spring Water Supply: Hall Dr - CR3 518

ETEX Telephone Cooperative: Pope Rd – CR 4403

Chambers Rd – CR 4345

Sabine Oil and Gas: Young Rd – CR 3800

---

**ITEM C:**

**SHERIFF DEPARTMENT:**

**Administrative Report given by Hall Reavis: No action to be taken-** Concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoner.

**HARRISON COUNTY SHERIFF'S OFFICE ACTIVITY SUMMARY**

**DATES: 10-30-2025 TO 11-25-2025**

Total Calls for Service: **2571**

Criminal Reports Taken: **87**

Criminal Investigation Assigned Cases: **48**

Arrest HCSO: **80** (Figure: Arresting Deputy & Booking Jailer)

Traffic Citations Issued: **492**      Mental: **8**

Transport/Warrants Office:      **37** Transports

**7,925** Mileage

Civil Process: Legal Documents Received: **76**

Served: **25** Personal Service

**14** Indictment Precepts served in Jail

**12** Tax Postings

**10** CCL/DC Postings

**0** Harrison Central Appraisal District Tax Sales

Total Served: **61**

Juror Notices: **800**

11-26-2025 @ 9:27 AM    JAIL POPULATION: 241

10-30-25 TO 11-25-25 CONTACT INMATES

MARION COUNTY (2) US MARSHALL (30) TOTAL 32

**HARRISON COUNTY SHERIFF'S OFFICE  
FIRE MARSHAL, ENVIRONMENTAL HEALTH,  
AND CONSUMER HEALTH DIVISION**

**ACTIVITY SUMMARY REPORT**

**FIRE MARSHALL DIVISION  
10/29/2025-11/25/2025**

Citations/warrants: 0

Fire inspections: 02

Structure fires: 01

Illegal dumping cases: 06

Loads of tires hauled off: 02  
(166 tires \$304.00)

Litter picked up (cubic feet): 3,780

**ENVIRONMENTAL HEALTH DIVISION  
10/29/2025-11/25/2025**

|  |    |
|--|----|
| Complaints:                                  | 10 |
| Notice of violations:                        | 03 |
| Citations:                                   | 0  |
| Inspections:                                 | 28 |
| Utility Hookups- Upshur Rural Electric:      | 22 |
| Utility Hookups- Panola – Harrison Electric: | 13 |

|                                    |                |
|------------------------------------|----------------|
| Single Family Permit: \$360.00     | 15=\$5,400.00  |
| Commercial Permit: \$560.00        | 05= \$2,800.00 |
| Multifamily Permit: \$560.00       | 0= \$0.00      |
| Subdivision Review: \$50.00        | 2=\$100.00     |
| Re-Inspection Fee: ½ of Permit fee | 0=\$0.00       |
| Total money Collected              | \$8,300.00     |

### **CONSUMER HEALTH DIVISION**

**10/29/2025-11/25/2025**

**Total Amount Collected for Food Permits \$1,400.00**

---

Motioned by Comm. Koos  
 Seconded by Comm. Ebarb  
 All members voting in favor  
 Motion carried unanimously (5-0)  
 Order #2025-489

#### **ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve of the Memorandum of Understanding (Law Enforcement Support) between Our Rescue and the Harrison County Sheriff's Office, Texas which is a non-profit organization that exists to protect children from sex trafficking and sexual exploitation in the amount of a donation of \$6,335.00 of which Our Rescue will pay this donation amount GrayKey Lite License for said purpose. Exhibit C-1

---

#### **ITEM D**

#### **COUNTY CLERK:**

Motioned by Comm. Timmins  
 Seconded by Comm. Ebarb

All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-490

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the transcribed minutes of the Commissioner's Court meeting on November 14, 2025. Exhibit D-1

---

Motioned by Comm. Timmins  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-491

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the transcribed minutes of the Commissioner's Court meeting on November 20, 2025. Exhibit D-2

---

**ITEM E.**

**TREASURER:**

Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-492.

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the Harrison County Treasurer's Investment Report for the Month of September 2025. Exhibit E-1

---

Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-493

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve of the Treasurer's Monthly Report for September 2025 and the authorization to publish on the county website pursuant to LGC section 114.026. Exhibit E-2

---

**ITEM F.**

**PURCHASING: NO ITEMS**

**ITEM G.**

**NEW BUSINESS:**

Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-494

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the Agreement between Woolpert, Inc. and Harrison County for Advisory Services with the purpose of the Engagement on as-needed time and materials basis at \$150.00 per hour unless a written change is approved by Harrison County with the Consultant to consult with the Sponsor and to assist the Sponsor with advisory services inclusive of but not limited to:  
Exhibit G-1

- Grant application/administration support
- Rates and Charges guidance
- Core Document Support
- Aviation planning services
- Technical aviation support services
- Facilities standards and development

---

Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-495



**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the reupholstery of the eleven (11) benches in the courtroom of the Historic Courthouse by Marshall Custom-Upholstery in the total amount of \$6,200.00 with a deposit of \$3100.00 and the balance of \$3100.00 to be due and payable when the job is completed. Exhibit G-2

---

Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-496

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the facility use agreement between American Red Cross and Harrison County Texas, upon request American Red Cross will be able to use and occupy the facility located at 2005 Warren Dr, Marshall TX 75672 on a temporary basis to conduct emergency, disaster related activities as followed with a 40 person capacity.

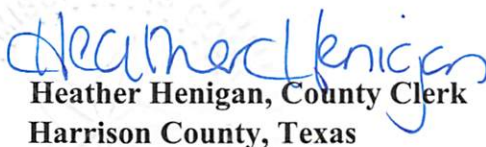
Exhibit G-3


- Service Center (Operations, Client Services, or Volunteer Intake)
- Storage of Supplies
- Parking of Vehicles
- Disaster Shelter
- Provide Commercial General Liability and Automobile Liability as well as Workers Comp.

**ADJOURNMENT:**

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Ebarb to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:11 a.m.

**ATTEST:**

  
Heather Henigan, County Clerk  
Harrison County, Texas

  
Chad Sims, County Judge  
Harrison County, Texas

Minutes approved on: 12/18/25